



Dental Services

NHS Dental Services

E Reporting Good Practice Guide

Accessing Standard Reports

Supporting the NHS, supplying the NHS, protecting the NHS

NHS Dental Services is a service provided by the NHS Business Services Authority



Standard Reports

- Standard reports are pre-run by Dental Services and rigorously quality checked to give core information
- There is a library function in E-reporting where all your standard reports are stored



Standard Reports

From the Homepage

Click on the Contract Management, Finance Reports, FP17s or Risk Management to access your standard reports

[View Standard Reports & Guidance](#)

(Updated on 12/08/2010. To include Latest Reports for July 2010)

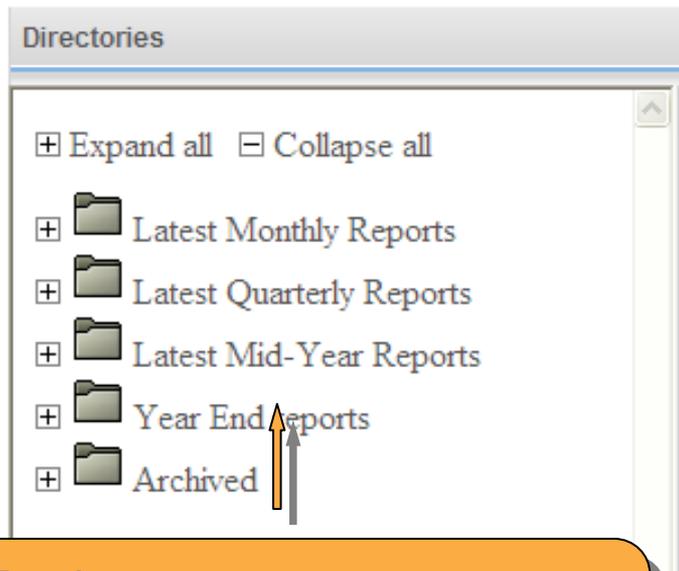
Standard reports are pre-run by Dental Services and rigorously quality checked to give core information about [Vital Signs](#), [Contract Management](#), [Financial Management](#), [Risk Management](#), [Guidance and Notes](#)

[Click here for information on the types of reports available & what information they contain](#)



Standard Reports

Standard Reports - Contract Management



To view reports you must select one of the directories e.g. Latest Monthly Reports

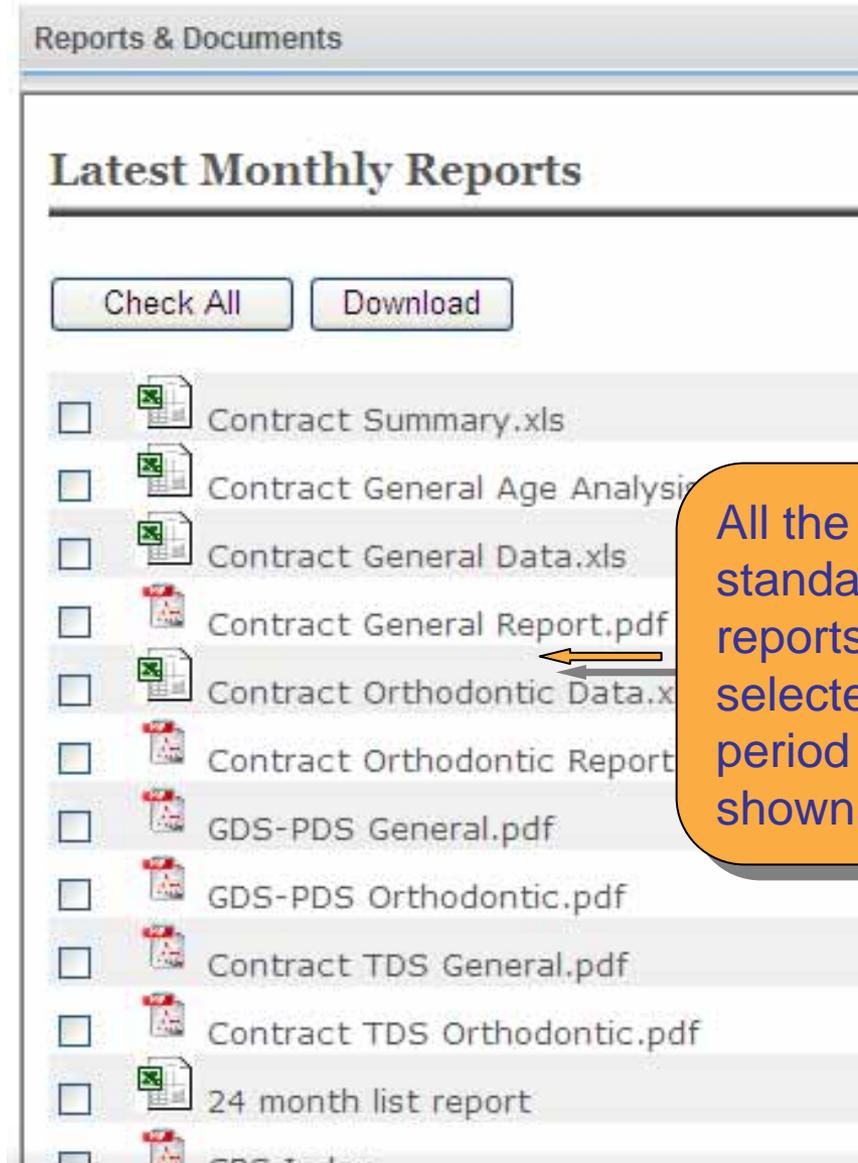
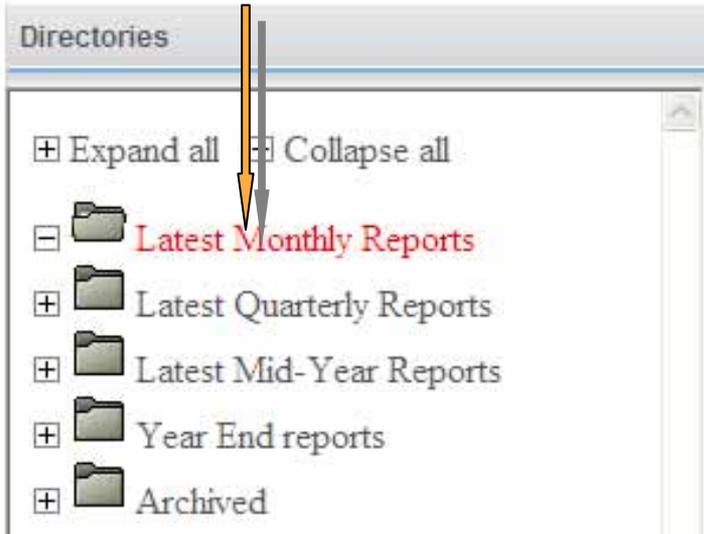
Reports & Documents

Initially No reports will be visible



Standard Reports

Click on a time period to see the reports



All the latest standard reports for the selected time period will be shown



Standard Reports

Expand all Collapse all

- [-] Latest Monthly Reports
- [+] Latest Quarterly Reports
- [+] Latest Mi
- [+] Year End
- [+] Archived

Latest Monthly Reports

Check All Download

- Contract Summary.xls
- Contract General Age Analysis.xls
- Contract General Data.xls

To open a report simply click on the title

File Download

Do you want to open or save this file?

Name: SNP_Monthly_PCT_Contract_Summary.xls
Type: Microsoft Excel Worksheet
From: www.eservice.dpb.nhs.uk

Open Save Cancel

Always ask before opening this type of file

You can either open it or save it to your computer



Standard Reports

Alternatively you can tick the box next to the report and press download



Check All Download

-  Contract Summary.xls
-  Contract General Age Analysis.xls
-  Contract General Data.xls
-  Contract General Report.pdf
-  Contract Orthodontic Data.xls
-  Contract Orthodontic Report.pdf
-  GDS-PDS General.pdf
-  GDS-PDS Orthodontic.pdf
-  Contract TDS General.pdf
-  Contract TDS Orthodontic.pdf
-  24 month list report
-  CRS Index



Standard Reports

You can download all your reports by clicking on Check All, then download, where you can save the reports onto your computer



Latest Monthly Reports

Check All

Download

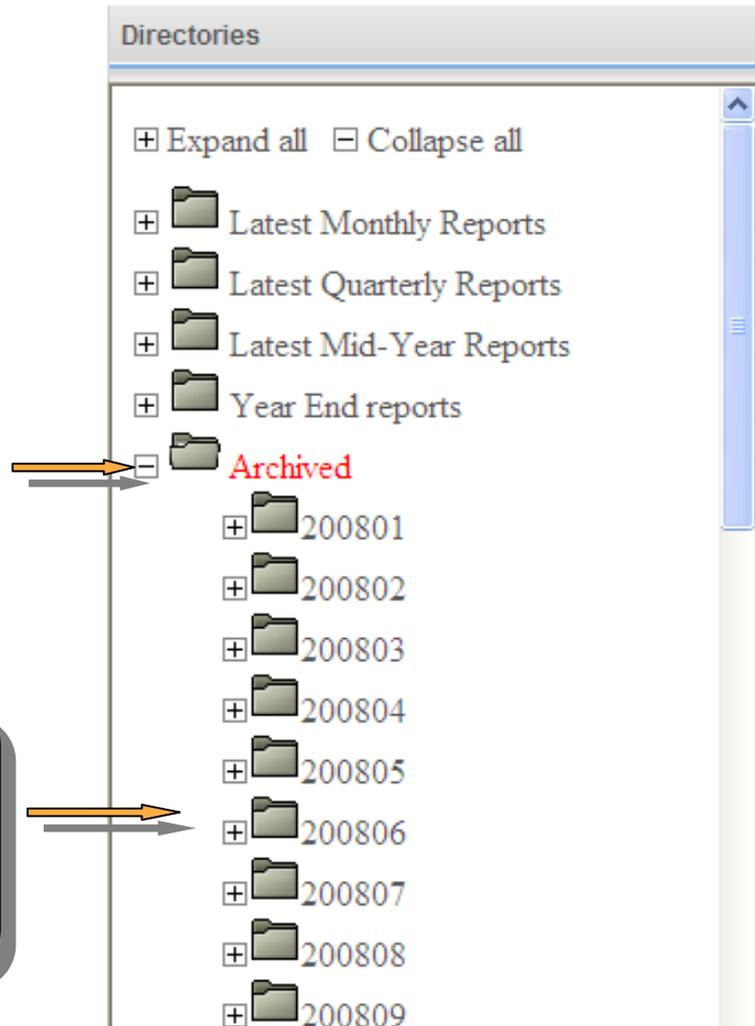
-  Contract Summary.xls
-  Contract General Age Analysis.xls
-  Contract General Data.xls
-  Contract General Report.pdf
-  Contract Orthodontic Data.xls
-  Contract Orthodontic Report.pdf
-  GDS-PDS General.pdf
-  GDS-PDS Orthodontic.pdf
-  Contract TDS General.pdf
-  Contract TDS Orthodontic.pdf
-  24 month list report
-  CRS Index



Standard Reports

You can view reports from previous periods by clicking on the expand button next to Archived

Months are entered as YYYYMM, so January 2011 is written as 201101



This date format is used throughout E-reporting



Standard Reports

◀ Back to E-Reporting home
NHS Business Services Authority
supporting, supplying, protecting.

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home

Dental Services

Standard Reports - Contract Management

Directories

Expand all Collapse all

- Latest Monthly Reports
- Latest Quarterly Reports
- Latest Mid-Year Reports
- Year End reports
- Archived

Reports & Documents

Archived Reports > 200806

Check All Download

- Contract Summary.xls
- Contract General Age Analysis.xls
- Contract General Data.xls
- Contract General Report.pdf
- Contract Orthodontic Data.xls
- Contract Orthodontic Report.pdf
- GDS-PDS General.pdf
- GDS-PDS Orthodontic.pdf
- Contract TDS.General.pdf

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