

ePACT2 User Guide

Accessing the Prescribing Monitoring Document (PMD)

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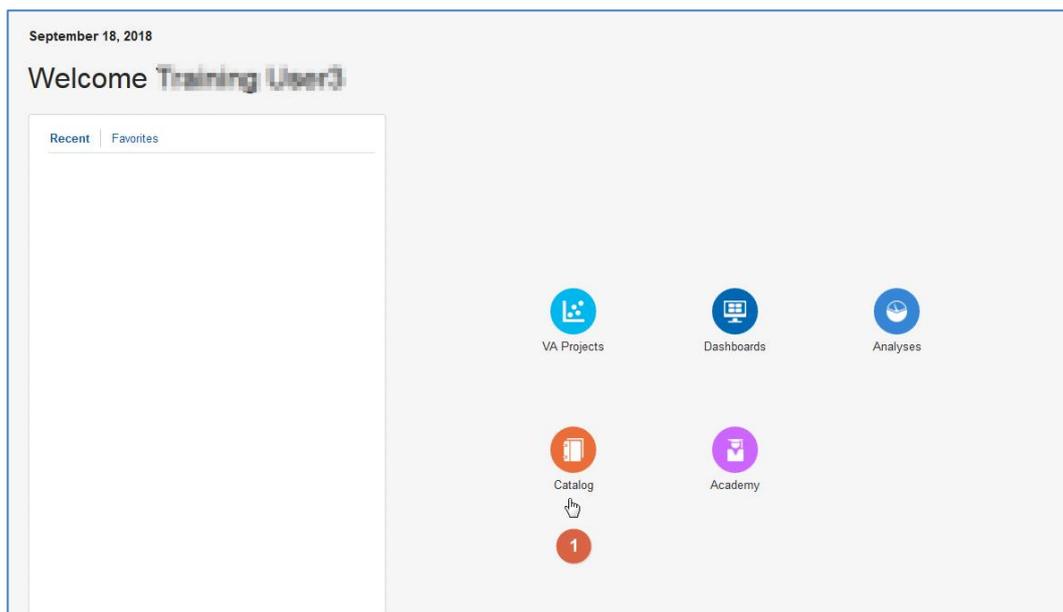
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Finding the PMD Reports

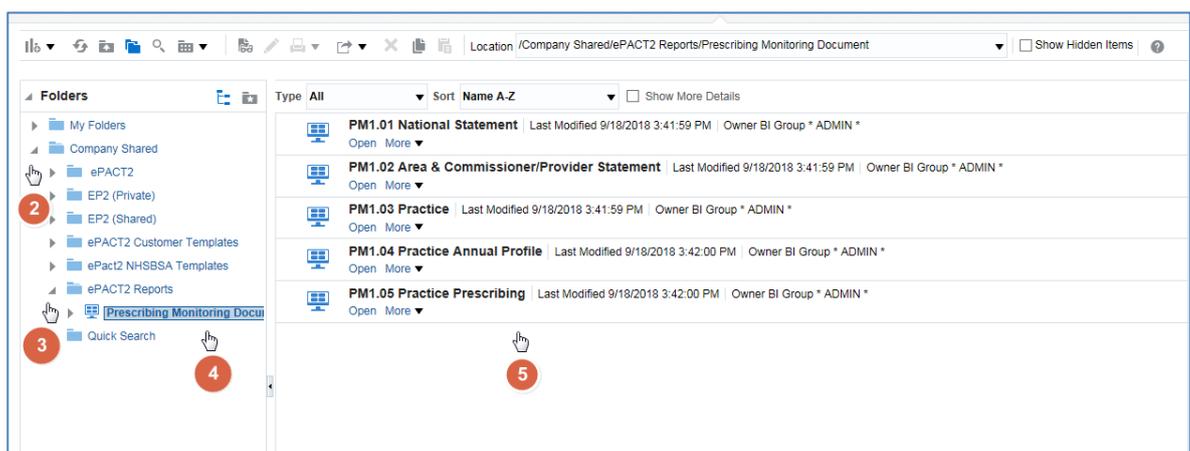
Log-in to ePACT2 using the user ID registered for the system and your password associated with the user ID.

Once you have signed in the system 'Home' page will be displayed.

The PMD Reports are located within the Catalogue area of ePACT2. To access the Catalogue list:

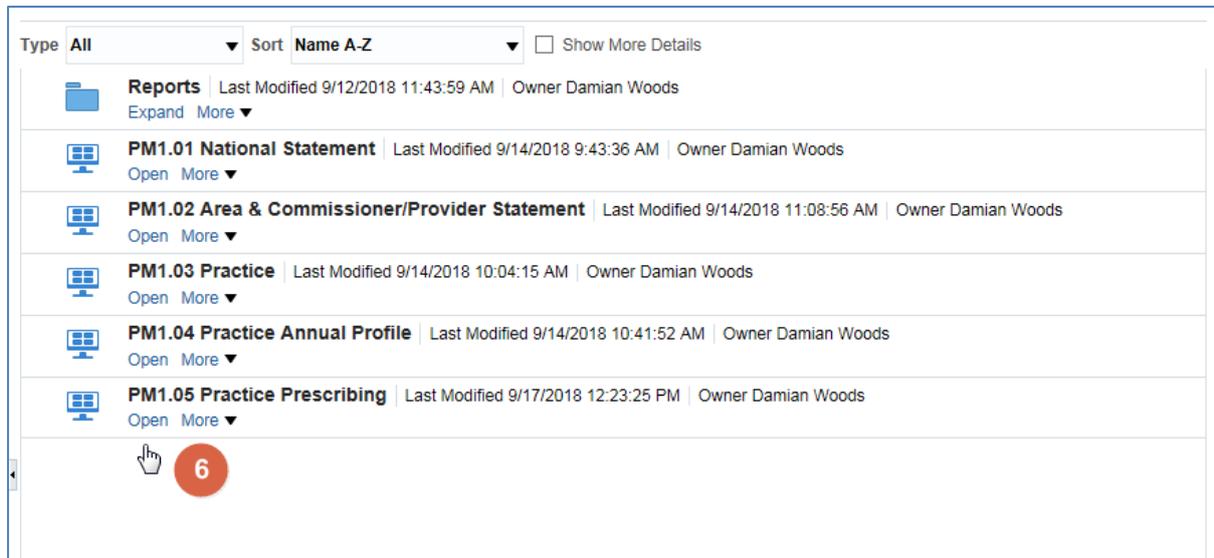


1. From the system 'Home' page select the Catalogue icon.



2. Expand the 'Company Shared' folder.

3. Expand the 'ePACT2 Reports' folder.
4. Select the 'Prescribing Monitoring Document'.
5. A list of the available Prescribing Monitoring Documents will be displayed in the centre of the screen.



6. To access the required PMD report select 'Open' for required report.

The Prescribing Monitoring Document will open:

Prescribing Monitoring Document

National Statement | Area & Comm./Prov. Statement | Practice | Practice Annual Profile | Practice Prescribing

* MONTH
Jun-18 | Apply | Reset

PM1(N1). Prescribing Monitoring Document
National statement for prescriptions dispensed in ENGLAND in Jun-18

Practice type	Monthly spend (£)	Spend year to date (£)	Forecast outturn (£)
Prescribing only Practices	558,409,575	1,027,861,264	6,548,000,640
Dispensing Practices	194,784,897	313,833,678	1,208,999,870
Totals	654,624,432	1,341,694,942	7,756,999,510

Practice type	Monthly spend (£)	Spend year to date (£)
Community Nurse Prescribing Contracts	81,429	150,275



The PMD report will open at the organisational level selected however it is possible to navigate to alternative levels within the report.

Using the Prescribing Monitoring Document (PMD)

The screenshot shows the 'Prescribing Monitoring Document' interface. At the top, there are navigation tabs: 'National Statement', 'Area & Comm./Prov. Statement', 'Practice', 'Practice Annual Profile', and 'Practice Prescribing'. The 'National Statement' tab is selected. Below the tabs, there is a dropdown menu for '* MONTH' set to 'Jun-18', with 'Apply' and 'Reset' buttons. A red circle '1' points to the 'National Statement' tab, and a red circle '2' points to the '* MONTH' dropdown. Below this, the title 'PM1(N1). Prescribing Monitoring Document' is displayed, followed by the subtitle 'National statement for prescriptions dispensed in ENGLAND in Jun-18'. A table shows prescribing data for Jun-18:

Practice type	Monthly spend (£)	Spend year to date (£)	Forecast outturn (£)
Prescribing only Practices	558,409,575	1,837,861,284	6,548,669,640
Dispensing Practices	194,154,887	310,830,519	1,248,804,819
Totals	654,624,432	1,947,891,794	7,796,893,459

Below the main table, there is another table for 'Community Nurse Prescribing Contracts':

Practice type	Monthly spend (£)	Spend year to date (£)
Community Nurse Prescribing Contracts	81,129	190,275

1. The report will default to the tab for the organisation level of report opened.
2. The other reports available can be accessed by selecting the appropriate tab.

Selecting a time period

The screenshot shows the 'Prescribing Monitoring Document' interface, focusing on the time period selection. The 'National Statement' tab is selected. Below the tabs, there is a dropdown menu for '* MONTH' set to 'Jun-18', with 'Apply' and 'Reset' buttons. A red circle '1' points to the '* MONTH' dropdown, and a red circle '2' points to the 'Apply' button. Below this, the title 'PM1(N1). Prescribing Monitoring Document' is displayed, followed by the subtitle 'National statement for prescriptions dispensed in ENGLAND in Jun-18'. A table shows prescribing data for Jun-18:

Practice type	Monthly spend (£)	Spend year to date (£)	Forecast outturn (£)
Prescribing only Practices	558,409,575	1,837,861,284	6,548,669,640
Dispensing Practices	194,154,887	310,830,519	1,248,804,819
Totals	654,624,432	1,947,891,794	7,796,893,459

1. Month - Allows the user to select the time period the wish to view data for.



Date will default to the latest month available.

2. Apply – Confirms the selection made and regenerates the report to display the selected information.

Exporting Reports

Prescribing Monitoring Document

National Statement | Area & Comm./Prov. Statement | Practice | Practice Annual Profile | Practice Prescribing

PM1(N1). Prescribing Monitoring Document
National statement for prescriptions dispensed in ENGLAND in Jun-18

Practice type	Monthly spend (£)	Spend year to date (£)	Forecast outturn (£)
Prescribing only Practices	553,469,575	1,837,081,254	8,540,881,840
Dispensing Practices	108,784,887	370,828,818	1,268,834,378
Totals	662,254,462	2,207,910,072	9,809,716,218

Practice type	Monthly spend (£)	Spend year to date (£)
Community Nurse Prescribing Contracts	87,128	130,278

Practice type	Monthly spend (£)	Spend year to date (£)
Out of Hours Care FP10 Prescribing	844,708	2,728,998

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The figures shown on this report are for monitoring purposes only and do not reflect the actual charge.

Spend is calculated as the total actual cost of drugs and appliances prescribed by that practice type within England.

Out of Hours Care (OOHC) budgets are held locally. The OOHC expenditure shown only relates to FP10 prescribing.

1
2

Print - Export

1. Print – Will display the available formats the report can be printed in.
2. Export – Will display the available formats the report can be exported in.

Further Information

Further information regarding the information contained within the reports can be accessed at <https://www.nhsbsa.nhs.uk/information-services-portal-isp/isp-report-information>

Getting Help



Additional training material and user guides

The NHSBSA has developed a number of how to guides to help you get the best out of ePACT2. These can be found at: [Additional User Guides](#)

WebEx sessions

WebEx will be provided on a number of different topics and features. More information about these can be found here: [WebEx Training](#)