

**Confirmed Minutes of the NHSBSA Public Meeting held at 2.30pm on
Thursday 6 February 2020 in the
Board Room, Stella House, Newcastle upon Tyne.**

Present:

Silla Maizey	Chair
Michael Brodie	Chief Executive
Debra Bailey	Non-Executive Director
Mark Ellerby	Non-Executive Director
Andrew Flanagan	Non-Executive Director
Tim Nolan	Non-Executive Director
Karen Seth	Non-Executive Director
Mark Dibble	Executive Director of People and Corporate Services
Andy McKinlay	Executive Director of Finance and Commercial Services
Allison Newell	Executive Director of Strategy, Performance, Business Development and Growth

In Attendance:

Nigel Zaman	Department of Health and Social Care (DHSC)
David Jukes	Head of Governance and Secretary to the Board

Ms Maizey welcomed those present to the NHS Business Services Authority's Annual Public Meeting. Ms Maizey noted no members of the public were present.

PM20/01 Apologies for Absence

There were no apologies received.

PM20/02 Introduction to the NHS Business Services Authority

Ms Maizey presented an overview of the NHSBSA, including structure, purpose, vision, values and goals.

She reminded members that the NHSBSA's Strategy and Business Plan were available on the website.

She thanked members of the Leadership Team and everyone across the NHSBSA for their hard work during the last year.

PM20/03 Performance 2018/19

Mr Brodie presented details of the NHSBSA's key achievements during the last year, focussing on progress against each of the organisation's key strategic goals, certifications and awards, and key areas of development.

He reminded members that the Annual Report and Accounts were available on the NHSBSA website.

PM20/04 Overview of Annual Accounts 2018/19

Mr McKinlay presented key aspects of the NHSBSA's financial performance during the year.

PM20/05 Questions from the Public

No members of the public were present.

PM20/06 Any Other Business

There were no matters of any other business.

PM20/07 Date of Next Public Meeting

The next public meeting of the NHSBSA Board was likely to be held in September 2020 although this date would be confirmed nearer the time.