**NHSBSA Provider Assurance (PAD) Operational Flow Chart**

**COVID-19 Exceptional Circumstances (EC) Arrangements from 1 December 2021 to 31 March 2022**

PAD to communicate to the Provider outstanding information. Provider will have 28 days (from the date of notification) to supply this information. PAD to remind Provider after 14 days.

If after the 28 days has passed & no further supporting evidence has been supplied. PAD to communicate to Providers application will not be considered by their commissioning team.

PAD will record this as missed deadline for reporting purposes for RTs & NHSEI central

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PAD to send acknowledgement email confirming receipt of the application.

PAD to review application and supporting evidence.

Applications will be referred regional teams (RTs) only where criteria has been met. (outlined in [NHS England and NHS Improvement's COVID-19 Exceptional Circumstance arrangements Policy Statement](https://createsend.com/t/d-B829D4628D2BA4882540EF23F30FEDED))

Provider submits COVID EC application. Notifications to be received within 5 working days of the event.

\*

PAD to communicate outcome to Provider .Declared lost activity (Number of UDA/UOAs) detailed in applications or otherwise stated by RTs and agreed by RTs as being accepted will be included by PAD in the YE21/22 calculation.

PAD to communicate outcome to Provider, detailing reasons for rejection provider by RT

RTs to review application. RTs to make decision on application. RTs to communicate their decision to PAD as soon as possible.

Application is now complete and in full, PAD to refer application to RTs for a decision within 2 days of receipt from Provider

**COVID-19 EC Rejected**

\* All historic claim notifications back to 1 December will need to be received by 31 January 2022. If these are received after the deadline these will not be considered. Providers will have a further 28 days to submit their evidence.

**Criteria Met**

**COVID – 19 EC Accepted**

**Provider supplies outstanding information.**

**Criteria Not met**