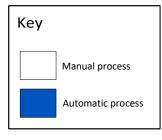
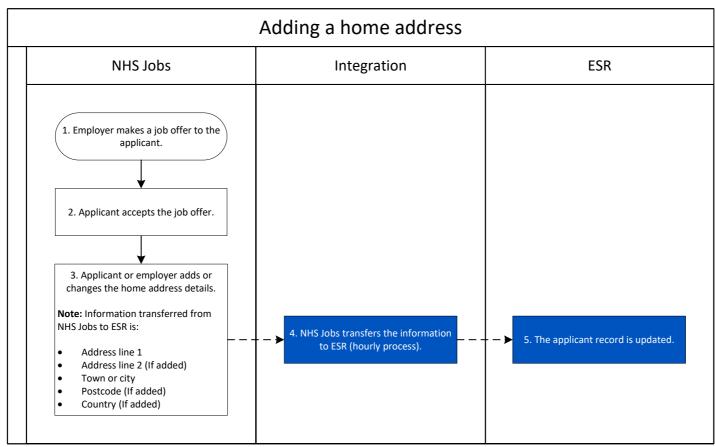
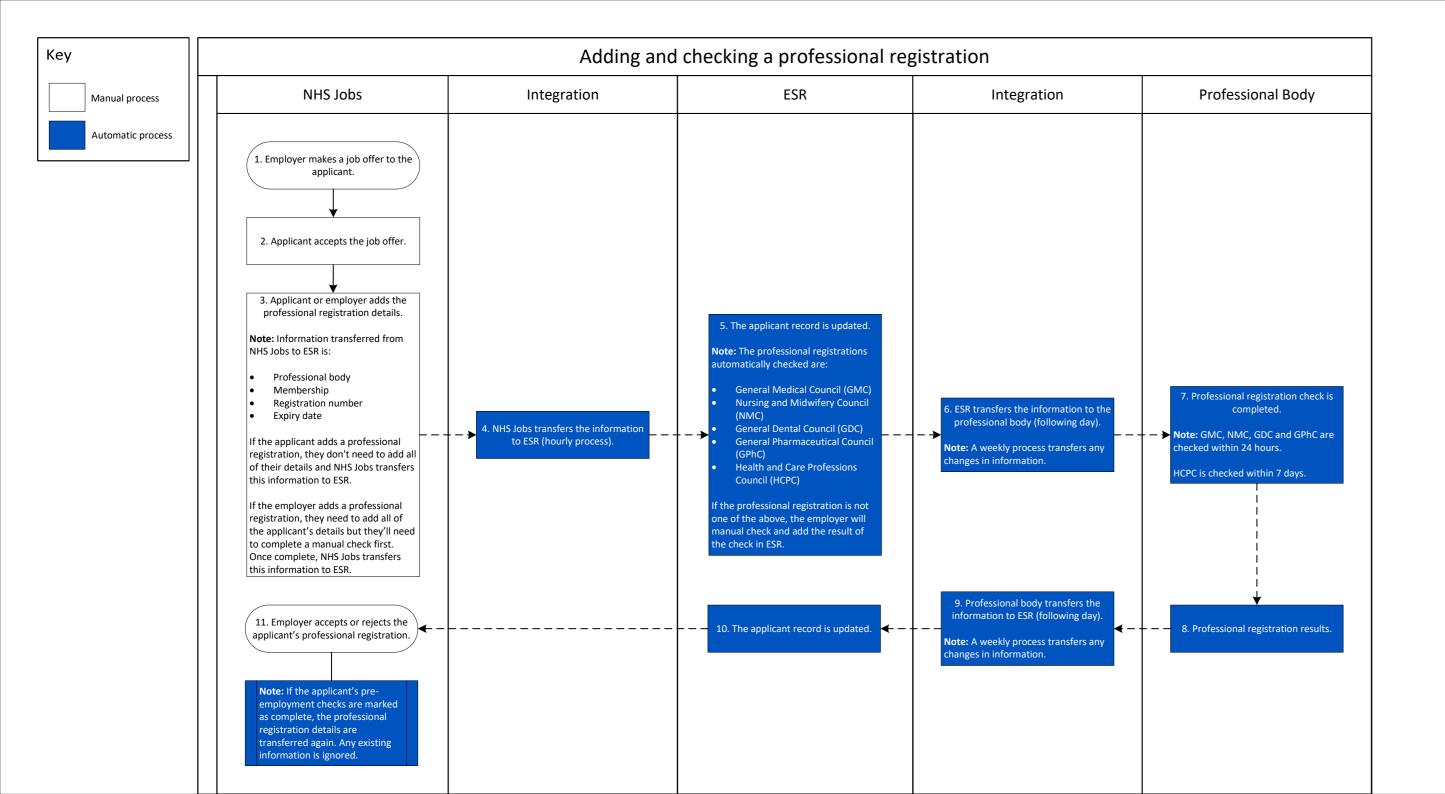


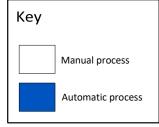
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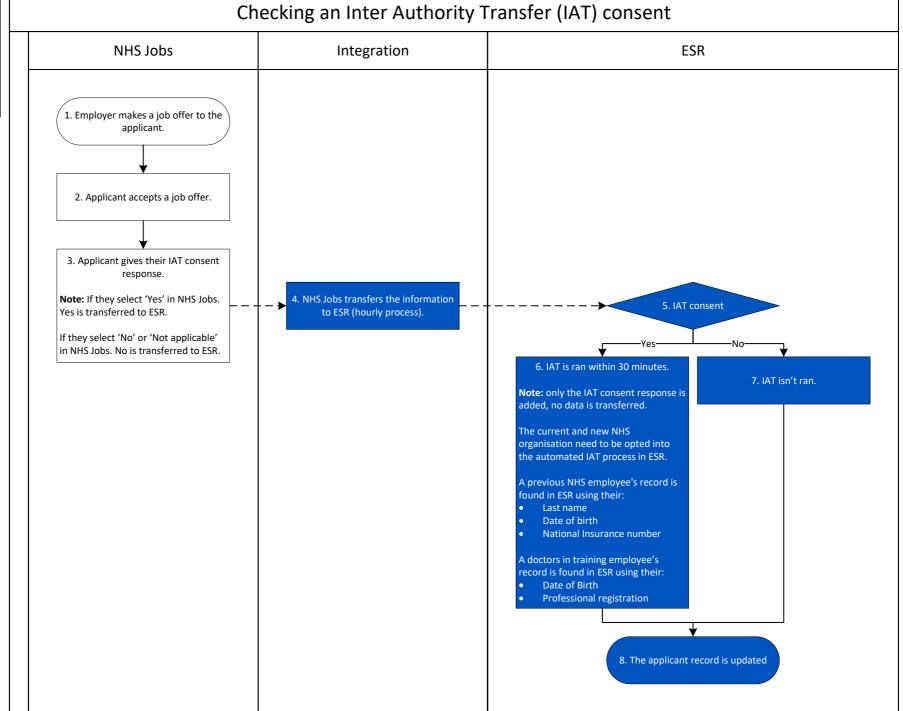
Manual process	Adding pre-employments details			
	NHS Jobs	Integration	ESR	
Automatic process	2. Applicant accepts the job offer.  3. Applicant adds their preemployment details.  Note: Information transferred from NHS Jobs to ESR is:  References Date of Birth Inter Authority Transfer (IAT) consent ('Yes' or 'No') National Insurance Number (only if they've selected 'Yes' to IAT) Professional registration (if applicable to the role)	4. NHS Jobs transfers the information to ESR (hourly process).	Note: If an applicant is an existing employee, their information is transferred from NHS Jobs to ESR and the existing Person Record is updated and remains open.  If an applicant has a professional registration, ESR checks the stored number and If a duplicate is found, this is rejected.	



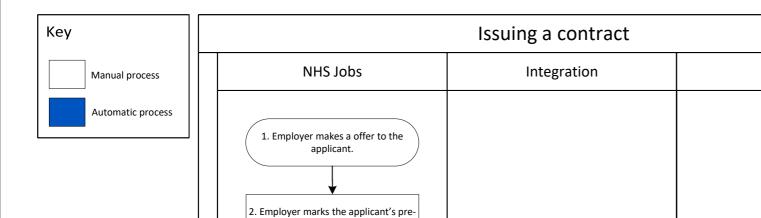








Manual process	Completing pre-employment checks			
	NHS Jobs	Integration	ESR	
Automatic process	1. Employer makes a job offer to the applicant.  2. Applicant completes their preemployment details.  3. Employer marks the applicant's preemployment checks as satisfactory.  Note: The pre-employment details manually checked and recorded in NHS Jobs and transferred to ESR are:  References Right to work in UK Qualifications (checked date only) Professional registration Disclosure and Barring Service (DBS)  The pre-employment details manually checked in NHS Jobs but not transferred to ESR are: Identity check Health Professionals Alert Notice (HPAN) Coccupational health  Your organisation may have existing links with an external occupational health system that will automatically update the applicant record in ESR.	4. NHS Jobs transfers the information to ESR (hourly process).	5. The applicant record is updated.  6. Employer manually checks the applicant's identity and updates the record.	



4. NHS Jobs transfers the information to ESR (hourly process).

employment checks as satisfactory.

3. Employer adds or changes the

applicant's start date and issues a contract.

ESR

→ 5. The applicant record is updated.

