

NHSBSA Student Services

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200-220 Broadway
Fleetwood
FY7 9AS

Tel: 0300 330 1342

Email: swbccr@nhsbsa.nhs.uk

Website: www.nhsbsa.nhs.uk/social-work-students

Dear student,

Social Work Bursary – Confirmation of childcare costs

Term 1: 28 August 2023 to 24 December 2023

In order to ensure you are receiving the correct amount of Childcare Allowance, we need to know your actual costs for the above period.

You must complete Part 1 of the enclosed form and ask your childcare provider to confirm the weekly costs charged to you by completing parts 2 and 3. **Do not include any costs covered by Free Early Education** (where applicable).

If you have used more than one childcare provider during this period, separate forms should be completed **by each provider**.

We will not be able to release your next term's Childcare Allowance payment until we have received confirmation of this term's costs, so you should email your completed forms to swbccr@nhsbsa.nhs.uk as soon as possible.

If you have any queries regarding this request, you can contact us using the details shown above.

Yours sincerely

NHSBSA Student Services

Part 2 - Confirmation of childcare costs

To be completed by the provider

Name(s) of the child or children being cared for														
Date from	Date to	Agreed Charges										Number of children	Official use only	
28/08/2023	03/09/2023	£												
04/09/2023	10/09/2023	£												
11/09/2023	17/09/2023	£												
18/09/2023	24/09/2023	£												
25/09/2023	01/10/2023	£												
02/10/2023	08/10/2023	£												
09/10/2023	15/10/2023	£												
16/10/2023	22/10/2023	£												
23/10/2023	29/10/2023	£												
30/10/2023	05/11/2023	£												
06/11/2023	12/11/2023	£												
13/11/2023	19/11/2023	£												
20/11/2023	26/11/2023	£												
27/11/2023	03/12/2023	£												
04/12/2023	10/12/2023	£												
11/12/2023	17/12/2023	£												
18/12/2023	24/12/2023	£												
Total paid for this period:		£												

Part 3 - Childcare provider declaration

I declare that the information I have given on this form is complete and accurate. I confirm that I have agreed to provide childcare for the child named on this form and the payments charged for this period are correct.

I consent to Student Services contacting me to verify any of the information provided on this form and I agree to provide documentary evidence, if requested by Student Services, to confirm that the person named on this form has incurred the amounts stated overleaf.

I understand that NHSBSA Student Services may share the information on this form with the NHS Counter Fraud Authority (NHSCFA), the NHSBSA Fraud Team and the Department of Health and Social Care Anti-Fraud Team for the purposes of the prevention, detection, investigation and prosecution of fraud or any other unlawful activity affecting the NHS, including Social Work Bursaries.

Name of childcare provider and organisation name (if different)

Signature

Print name

Date

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Childcare provider official stamp - attach letterhead or compliments slip if no stamp