**NHS Business Services Authority Board Members and Senior Staff Business Expenses**

**(This document includes all expenses claimed for during the period 1 April 2024 – 30 June 2024)**

**1. Expenses**

**Michael Brodie**

**Chief Executive -** Total claims for this period:

- Expenses claimed £0

- Via corporate contract (travel/accommodation) £847.41

- Via corporate contract (hire car) £0

**Total** **£847.41**

**Expenses claimed –** no claims for this period.

**Via corporate contract (travel/accommodation) -**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Dates** | **Destination** | **Purpose** | **Travel** | **Total****Costs £** |
|  | **Air £** | **Rail £** | **Accommodation £** |  |
| 12 April 2024 | London  | External meeting |  | £91.20 |  | £91.20 |
| 12 April 2024 | London  | External meeting |  | Booking fee £0.45 |  | £0.45 |
| 12 April 2024 | Morpeth | External meeting |  | £77.90 |  | £77.90 |
| 12 April 2024 | Morpeth | External meeting |  | Booking fee £0.45 |  | £0.45 |
| 16 April 2024 | London | External meeting |  | £196.70 |  | £196.70 |
| 16 April 2024 | London | External meeting |  | Booking fee £0.45 |  | £0.45 |
| 16 April 2024 | London | External meeting |  |  | £156.31 | £156.31 |
| 17 April 2024 | Morpeth | External meeting |  | £78.00 |  | £78.00 |
| 17 April 2024 | Morpeth | External meeting |  | Booking fee £0.45 |  | £0.45 |
| 04 June 2024 | London | External meeting |  | £196.70 |  | £196.70 |
| 04 June 2024 | London | External meeting |  | Booking fee £0.45 |  | £0.45 |
| 04 June 2024 | Morpeth | External meeting |  | £47.90 |  | £47.90 |
| 04 June 2024 | Morpeth | External meeting |  | Booking fee £0.45 |  | £0.45 |

**Via corporate contract (hire car) – n**o claims for this period.

**Brendan Brown**

**Director of Citizen Services –** Total claims for period:

- Expenses claimed £207.00

- Via corporate contract (travel/accommodation) £2102.29

- Via corporate contract (hire car) £0

**Total** **£2309.29**

**Expenses claimed -**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Dates** | **Destination** | **Purpose** | **Travel** | **Other** | **Total Costs £** |
| **Air £**  | **Rail £**  | **Taxi/Car £**  | **Accommodation/** **Meals £**  |
| 19 March 2024 | Newcastle  | Internal meeting  |  |  |  |  | Parking £14.90 | £14.90 |
| 03 April 2024 | London | External meeting |   |   |  |  | Parking £12.50 | £12.50 |
| 03 April 2024 | London | External meeting |   |   |  | £10.00 |  | £10.00 |
| 04 April 2024 | London | External meeting |  | £8.10 |  |  |  | £8.10 |
| 01 May 2024 | London | External meeting |  | £8.20 |  |  |  | £8.20 |
| 01 May 2024 | London | External meeting |  |  |  | £10.00 |  | £10.00 |
| 01 May 2024 | London | External meeting |  |  |  |  | Parking £12.50 | £12.50 |
| 02 May 2024 | London | External meeting |  |  |  |  | Parking £18.60 | £18.60 |
| 19 May 2024 | London | External meeting |  |  |  | £25.00 |  | £25.00 |
| 19 May 2024 | London | External meeting |  | £2.70 |  |  |  | £2.70 |
| 20 May 2024 | London | External meeting |  |  |  |  | Parking £15.00 | £15.00 |
| 20 May 2024 | London | External meeting |  | £8.20 |  |  |  | £8.20 |
| 22 May 2024 | London | External meeting |  |  |  | £25.00 |  | £25.00 |
| 23 May 2024 | London | External meeting |  |  |  |  | Parking £25.00 | £25.00 |
| 23 May 2024 | London | External meeting |  | £8.50 |  |  |  | £8.50 |
| 23 May 2024 | London | External meeting |  | £2.80 |  |  |  | £2.80 |

**Via corporate contract (travel/accommodation) -**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Dates** | **Destination** | **Purpose** | **Travel** | **Total****Costs £** |
|  | **Air £** | **Rail £** | **Accommodation £** |  |
| 03 April 2024 | London | External meeting |  | £187.00 |  | £187.00 |
| 03 April 2024 | London | External meeting |  | Booking fee £0.45 |  | £0.45 |
| 03 April 2024 | Darlington | External meeting |  | £187.00 |  | £187.00 |
| 03 April 2024 | Darlington | External meeting |  | Booking fee £0.45 |  | £0.45 |
| 01 May 2024 | London | External meeting |  | £187.00 |  | £187.00 |
| 01 May 2024 | London | External meeting |  | Booking fee £0.45 |  | £0.45 |
| 01 May 2024 | Darlington | External meeting |  | £187.00 |  | £187.00 |
| 01 May 2024 | Darlington | External meeting |  | Booking fee £0.45 |  | £0.45 |
| 19 May 2024 | London | External meeting |  | £187.00 |  | £187.00 |
| 19 May 2024 | London | External meeting |  | Booking fee £0.45 |  | £0.45 |
| 19 May 2024 | London | External meeting |  |  | £160.20 | £160.20 |
| 22 May 2024 | Darlington | External meeting |  | £187.00 |  | £187.00 |
| 20 May 2024 | Darlington | External meeting |  | Booking fee £0.45 |  | £0.45 |
| 22 May 2024 | London  | External meeting |  | £84.30 |  | £84.30 |
| 22 May 2024 | London  | External meeting |  | Booking fee £0.45 |  | £0.45 |
| 22 May 2024 | London | External meeting |  |  | £265.50 | £265.50 |
| 23 May 2024 | Darlington | External meeting |  | £187.00 |  | £187.00 |
| 23 May 2024 | Darlington | External meeting |  | Booking fee £0.45 |  | £0.45 |
| 12 June 2024 | Manchester | External meeting |  | £67.40 |  | £67.40 |
| 12 June 2024 | Manchester | External meeting |  | Booking fee £0.45 |  | £0.45 |
| 12 June 2024 | Manchester | External meeting |  |  | £143.99 | £143.99 |
| 13 June 2024 | Darlington | External meeting |  | £67.40 |  | £67.40 |
| 13 June 2024 | Darlington | External meeting |  | Booking fee £0.45 |  | £0.45 |

**Via corporate contract (hire car) –** no claims for this period.

**Darren Curry**

**Chief Digital Officer –** Total claims for period:

- Expenses claimed £240.15

- Via corporate contract (travel/accommodation) £1275.20

- Via corporate contract (hire car) £98.34

 **Total £1613.69**

**Expenses claimed –**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Dates** | **Destination** | **Purpose** | **Travel** | **Other** | **Total Costs £** |
| **Air £**  | **Rail £**  | **Taxi/Car £**  | **Accommodation/** **Meals £**  |
| 30 April 2024 | Milton Keynes | Conference |  |  |  | £25.00 |  | £25.00 |
| 30 April 2024 | Milton Keynes | Conference |  |  | £5.94 |  |  | £5.94 |
| 30 April 2024 | Milton Keynes | Conference  |  |  | £37.00 |  |  | £37.00 |
| 01 May 2024 | Milton Keynes | Conference |  |  | £7.92 |  |  | £7.92 |
| 06 May 2024 | London | External meeting |  |  |  |  | Parking £64.99 | £64.99 |
| 07 May 2024 | Portsmouth | External meeting |  |  |  | £25.00 |  | £25.00 |
| 08 May 2024 | Portsmouth | External meeting |  | £4.50 |  |  |  | £4.50 |
| 08 May 2024 | Portsmouth | External meeting |  | £14.90 |  |  |  | £14.90 |
| 22 May 2024 | London | External meeting |  |  |  |  | Parking £21.50 | £21.50 |
| 22 May 2024 | London | External meeting |  |  |  | £25.00 |  | £25.00 |
| 22 May 2024 | London | External meeting |  | £5.60 |  |  |  | £5.60 |
| 23 May 2024 | London | External meeting |  | £2.80 |  |  |  | £2.80 |

**Via corporate contract (travel/accommodation) –**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Dates** | **Destination** | **Purpose** | **Travel** | **Total****Costs £** |
|  | **Air £** | **Rail £** | **Accommodation £** |  |
| 30 April 2024 | London | Conference |  | £50.20 |  | £50.20 |
| 30 April 2024 | London | Conference |  | Booking fee £0.45 |  | £0.45 |
| 30 April 2024 | Milton Keynes | Conference |  | £24.80 |  | £24.80 |
| 30 April 2024 | Milton Keynes | Conference |  | Booking fee £0.45 |  | £0.45 |
| 30 April 2024 | Milton Keynes | Conference  |  |  | £75.00 | £75.00 |
| 01 May 2024 | Milton Keynes | Conference |  | £5.00 |  | £49.60 |
| 01 May 2024 | Milton Keynes | Conference |  | Booking fee £0.45 |  | £0.45 |
| 01 May 2024 | London  | Conference |  | £24.80 |  | £24.80 |
| 01 May 2024 | London  | Conference |  | Booking fee £0.45 |  | £0.45 |
| 01 May 2024 | Newcastle  | Conference |  | £198.70 |  | £198.70 |
| 01 May 2024 | Newcastle  | Conference |  | Booking fee £0.45 |  | £0.45 |
| 07 May 2024 | London | External meeting | £65.42 |  |  | £65.42 |
| 07 May 2024 | London | External meeting | Booking Fee £1.00 |  |  | £1.00 |
| 07 May 2024 | Portsmouth | External meeting |  | £5.00 |  | £5.00 |
| 07 May 2024 | Portsmouth | External meeting |  | Booking fee £0.50 |  | £0.50 |
| 07 May 2024 | Portsmouth | External meeting |  |  | £149.18 | £149.18 |
| 08 May 2024 | London | External meeting |  | £5.00 |  | £5.00 |
| 08 May 2024 | London | External meeting |  | Booking fee £0.45 |  | £0.45 |
| 08 May 2024 | Newcastle | External meeting |  | £206.30 |  | £206.30 |
| 08 May 2024 | Newcastle | External meeting |  | Booking fee £0.50 |  | £0.50 |
| 08 May 2024 | Newcastle | External meeting |  | Booking fee £0.50 |  | £0.50 |
| 08 May 2024 | Newcastle | External meeting | Booking Fee £0.90 |  |  | £0.90 |
| 22 May 2024 | London | External meeting |  | £69.50 |  | £69.50 |
| 22 May 2024 | London | External meeting |  | Booking fee £0.45 |  | £0.45 |
| 22 May 2024 | London | External meeting |  |  | £149.00 | £149.00 |
| 23 May 2024 | Newcastle  | External meeting |  | £195.70 |  | £195.70 |
| 23 May 2024 | Newcastle  | External meeting |  | Booking fee £0.45 |  | £0.45 |

**Via corporate contract (hire car) –**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Dates** | **Destination** | **Purpose** | **Hire Car £** | **Total****Costs £** |
|  |  |
| 07 May 2024 | Portsmouth | External meeting | £98.34 | £98.34 |

**Mark Dibble**

**Executive Director of People and Corporate Services -**Total claims for this period:

- Expenses claimed £0

- Via corporate contract (travel/accommodation) £63.00

- Via corporate contract (hire car) £234.05

 **Total £297.05**

**Expenses claimed –** no claims for this period.

**Via corporate contract (travel/accommodation) –**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Dates** | **Destination** | **Purpose** | **Travel** | **Total****Costs £** |
|  | **Air £** | **Rail £** | **Accommodation £** |  |
| 17 June 2024 | Blackpool | Internal meeting |  |  | £63.00 | £63.00 |

**Via corporate contract (hire car) –**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Dates** | **Destination** | **Purpose** | **Hire Car £** | **Total****Costs £** |
|  |  |
| 17 June 2024 | Fleetwood | Internal meeting | £234.05 | £234.05 |

**Andy McKinlay**

**Executive Director of Finance, Commercial and Estates -** Total claims for this period:

- Expenses claimed £70.05

- Via corporate contract (travel/accommodation) £212.44

- Via corporate contract (hire car) £153.29

 **Total £435.78**

**Expenses claimed –**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Dates** | **Destination** | **Purpose** | **Travel** | **Other** | **Total Costs £** |
| **Air £**  | **Rail £**  | **Taxi/Car £**  | **Accommodation/** **Meals £**  |
| 28 February 2024 | London | External meeting |  |  |  | £25.00 |  | £25.00 |
| 28 February 2024 | London | External meeting |  | £11.00 |  |  |  | £11.00 |
| 29 February 2024 | London | External meeting |  |  | £21.10 |  |  | £21.10 |
| 18 March 2024 | London | External meeting |  |  |  |  | Parking £12.95 | £12.95 |

**Via corporate contract (travel/accommodation) –**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Dates** | **Destination** | **Purpose** | **Travel** | **Total****Costs £** |
|  | **Air £** | **Rail £** | **Accommodation £** |  |
| 16 April 2024 | Blackpool | Internal meeting |  |  | £63.00 | £63.00 |
| 12 June 2024 | Manchester | External meeting |  |  | £143.99 | £143.99 |
| 12 June 2024 | Manchester | External meeting |  | £5.00 |  | £5.00 |
| 12 June 2024 | Manchester | External meeting |  | Booking fee £0.45 |  | £0.45 |

**Via corporate contract (hire car) –**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Dates** | **Destination** | **Purpose** | **Hire Car £** | **Total****Costs £** |
|  |  |
| 15 April 2024 | Fleetwood | Internal meeting | £153.29 | £153.29 |

**Allison Newell**

**Executive Director of Strategy, Performance, Business Development and Growth -** Total claims for this period:

- Expenses claimed £0

- Via corporate Contract (travel/accommodation) £0

- Via corporate Contract (hire car) £0

 **Total £0**

**Expenses claimed –** no claims for this period.

**Via corporate contract (travel/accommodation) –** no claims for this period

**Via corporate contract (hire car) –** no claims for this period.

**Sue Douthwaite**

**Chair -** Total claims for this period:

- Expenses claimed £335.39

- Via corporate contract (travel/accommodation) £1107.40

- Via corporate contract (hire car) £0

 **Total £1442.79**

**Expenses claimed –**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Dates** | **Destination** | **Purpose** | **Travel** | **Other** | **Total Costs £** |
| **Air £**  | **Rail £**  | **Taxi/Car £**  | **Accommodation/** **Meals £**  |
| 15 January 2024 | Newcastle  | Internal meeting  |  |  |  | £22.50 |  | £22.50 |
| 16 January 2024 | Wakefield | Internal meeting  |  |  | £19.99 |  |  | £19.99 |
| 31 January 2024 | Newcastle  | Internal meeting  |  |  |  | £22.50 |  | £22.50 |
| 31 January 2024 | Wakefield  | Internal meeting  |  |  | £10.96 |  |  | £10.96 |
| 01 February 2024 | Newcastle  | Internal meeting  |  |  | £12.92 |  |  | £12.92 |
| 28 February 2024 | Newcastle  | Internal meeting  |  |  |  | £22.50 |  | £22.50 |
| 07 March 2024 | Newcastle  | Internal meeting  |  |  |  | £22.50 |  | £22.50 |
| 07 March 2024 | Wakefield | Internal meeting  |  |  | £14.94 |  |  | £14.94 |
| 07 March 2024 | Newcastle  | Internal meeting  |  |  | £15.91 |  |  | £15.91 |
| 08 March 2024 | Wakefield  | Internal meeting  |  |  | £16.93 |  |  | £16.93 |
| 20 March 2024 | Newcastle | Internal meeting |  |  | £14.00 |  |  | £14.00 |
| 20 March 2024 | Newcastle | Internal meeting |  |  | £15.00 |  |  | £15.00 |
| 16 April 2024 | London | External meeting |  |  |  | £22.50 |  | £22.50 |
| 16 April 2024 | London | External meeting |  |  | £7.93 |  |  | £7.93 |
| 08 May 2024 | Newcastle | Internal meeting |  |  | £20.40 |  |  | £20.40 |
| 08 May 2024 | Newcastle | Internal meeting |  |  | £14.98 |  |  | £14.98 |
| 08 May 2024 | Newcastle | Internal meeting |  |  |  | £22.50 |  | £22.50 |
| 09 May 2024 | Newcastle | Internal meeting |  |  | £15.90 |  |  | £15.90 |
| 23 May 2024 | Leeds | External meeting |  |  |  |  | Miles claimed (£0.53)£10.47 | £10.47 |
| 23 May 2024 | Leeds | External meeting |  |  |  |  | Miles claimed (£0.53)£10.06 | £10.06 |

**Via corporate contract (travel/accommodation) -**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Dates** | **Destination** | **Purpose** | **Travel** | **Total****Costs £** |
|  | **Air £** | **Rail £** | **Accommodation £** |  |
| 16 April 2024 | London | External meeting |  | £53.95 |  | £53.95 |
| 16 April 2024 | London | External meeting |  | Booking fee £0.45 |  | £0.45 |
| 16 April 2024 | London | External meeting |  |  | £259.20 | £259.20 |
| 17 April 2024 | Wakefield | External meeting |  | £178.05 |  | £178.05 |
| 17 April 2024 | Wakefield | External meeting |  | Booking fee £0.45 |  | £0.45 |
| 08 May 2024 | Newcastle | Internal meeting |  | £134.80 |  | £134.80 |
| 08 May 2024 | Newcastle | Internal meeting |  | Booking fee £0.45 |  | £0.45 |
| 08 May 2024 | Newcastle | Internal meeting |  |  | £99.00 | £99.00 |
| 09 May 2024 | Newcastle | Internal meeting |  |  | £192.00 | £192.00 |
| 19 June 2024 | Newcastle | Internal meeting |  | £33.70 |  | £33.70 |
| 19 June 2024 | Newcastle | Internal meeting |  | Booking fee £0.45 |  | £0.45 |
| 19 June 2024 | Newcastle | Internal meeting |  |  | £87.00 | £87.00 |
| 20 June 2024 | Newcastle | Internal meeting |  | £67.45 |  | £67.45 |
| 20 June 2024 | Huddersfield | Internal meeting |  | Booking fee £0.45 |  | £0.45 |

**Via corporate contract (hire car) –** no claims for this period.

**Debra Bailey**

**Associate Non-Executive Director** - Total claims for this period:

- Expenses claimed £0

- Via corporate contract (travel/accommodation) £0

- Via corporate contract (hire car) £0

**Total**  **£0**

**Expenses claimed –** no claims for this period.

**Via corporate contract (travel/accommodation)** – no claims for this period

**Via corporate contract (hire car) –** no claims for this period.

**Kathryn Gillatt**

**Non-Executive Director -**Total claims for period:

- Expenses claimed £427.12

- Via corporate contract (travel/accommodation) £186.00

- Via corporate contract (hire car) £0

 **Total £613.12**

**Expenses claimed –**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Dates** | **Destination** | **Purpose** | **Travel** | **Other** | **Total Costs £** |
| **Air £**  | **Rail £**  | **Taxi/Car £**  | **Accommodation/** **Meals £**  |
| 20 March 2024 | Newcastle | Internal meeting |  |  |  |  | Miles claimed (£0.53)£91.63 | £91.63 |
| 20 March 2024 | Newcastle | Internal meeting |  |  |  | £25.00 |  | £25.00 |
| 21 March 2024 | Newcastle | Internal meeting |  |  |  |  | Miles claimed (£0.53) £91.93 | £91.93 |
| 21 March 2024 | Newcastle | Internal meeting |  |  |  | £5.00 |  | £5.00 |
| 08 May 2024 | Newcastle | Internal meeting |  |  |  |  | Miles claimed (£0.53) £91.63 | £91.63 |
| 08 May 2024 | Newcastle | Internal meeting |  |  |  | £25.00 |  | £25.00 |
| 09 May 2024 | Newcastle | Internal meeting |  |  |  |  | Miles claimed (£0.53) £91.93 | £91.93 |
| 09 May 2024 | Newcastle | Internal meeting |  |  |  | £5.00 |  | £5.00 |

**Via corporate contract (travel/accommodation) -**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Dates** | **Destination** | **Purpose** | **Travel** | **Total****Costs £** |
|  | **Air £** | **Rail £** | **Accommodation £** |  |
| 08 May 2024 | Newcastle | Internal meeting |  |  | £99.00 | £99.00 |
| 19 June 2024 | Newcastle | Internal meeting |  |  | £87.00 | £87.00 |

**Via corporate contract (hire car) –** No claims for this period.

**Mel Tomlin**

**Non-Executive Director -**Total claims for period:

- Expenses claimed £867.75

- Via corporate contract (travel/accommodation) £186.00

- Via corporate contract (hire car) £0

**Total** **£1053.75**

**Expenses claimed -**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Dates** | **Destination** | **Purpose** | **Travel** | **Other** | **Total Costs £** |
| **Air £**  | **Rail £**  | **Taxi/Car £**  | **Accommodation/** **Meals £**  |
| 31 January 2024 | Newcastle  | Internal Meeting  |  |  |  |  | Parking £14.00 | £14.00 |
| 31 January 2024 | Newcastle  | Internal Meeting  |  |  |  |  | Miles claimed (£0.53) £124.91  | £124.91 |
| 31 January 2024 | Newcastle  | Internal Meeting  |  |  |  | £22.50 |  | £22.50 |
| 01 February 2024 | London | Internal Meeting  |  |  |  |  | Miles claimed (£0.53) £2.50 | £2.50 |
| 01 February 2024 | Newcastle  | Internal Meeting  |  |  |  |  | Miles claimed (£0.53) £126.02 | £126.02 |
| 20 March 2024 | London | Internal Meeting  |  |  |  |  | Miles claimed (£0.53) £124.84 | £124.84 |
| 20 March 2024 | Newcastle  | Internal Meeting  |  |  |  | £22.50 |  | £22.50 |
| 20 March 2024 | Newcastle  | Internal Meeting  |  |  |  |  | Parking £12.00 | £12.00 |
| 21 March 2024 | Newcastle  | Internal Meeting  |  |  |  |  | Miles claimed (£0.53) £2.27 | £2.27 |
| 25 March 2024 | Newcastle  | Internal Meeting  |  |  |  |  | Miles claimed (£0.53) £126.02 | £126.02 |
| 08 May 2024 | Newcastle  | Internal Meeting  |  |  |  |  | Parking £10.00 | £10.00 |
| 08 May 2024 | London | Internal Meeting  |  |  |  | £22.50 |  | £22.50 |
| 08 May 2024 | Newcastle  | Internal Meeting  |  |  |  |  | Miles claimed (£0.53) £126.00 | £126.00 |
| 08 May 2024 | Newcastle  | Internal Meeting  |  |  |  |  | Miles claimed (£0.53) £2.81 | £2.81 |
| 08 May 2024 | Newcastle  | Internal Meeting  |  |  |  |  | Miles claimed (£0.53) £2.76 | £2.76 |
| 09 May 2024 | Newcastle  | Internal Meeting  |  |  |  |  | Miles claimed (£0.53) £126.12 | £126.12 |

**Via corporate contract (travel/accommodation) -**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Dates** | **Destination** | **Purpose** | **Travel** | **Total****Costs £** |
|  | **Air £** | **Rail £** | **Accommodation £** |  |
| 08 May 2024 | Newcastle | Internal meeting |  |  | £99.00 | £99.00 |
| 19 June 2024 | Newcastle | Internal meeting |  |  | £87.00 | £87.00 |

**Via corporate contract (hire car) –** no claims for this period.

**David Leather**

**Non-Executive Director -**Total claims for period:

- Expenses claimed £433.42

- Via corporate contract (travel/accommodation) £255.25

- Via corporate contract (hire car) £0

**Total**  **£688.67**

**Expenses claimed –**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Dates** | **Destination** | **Purpose** | **Travel** | **Other** | **Total Costs £** |
| **Air £**  | **Rail £**  | **Taxi/Car £**  | **Accommodation/** **Meals £**  |
| 06 February 2024 | Newcastle | Internal meeting |  |  |  | £22.50 |  | £22.50 |
| 14 February 2024 | Newcastle | Internal meeting |  |  |  |  | Miles claimed (£0.53)£42.39 | £42.39 |
| 15 February 2024 | Newcastle | Internal meeting |  |  |  |  | Miles claimed (£0.53)£42.24 | £42.24 |
| 16 February 2024 | Newcastle | Internal meeting |  |  |  |  | Miles claimed (£0.53)£42.39 | £42.39 |
| 21 February 2024 | Newcastle | Internal meeting |  |  |  |  | Miles claimed (£0.53)£42.24 | £42.74 |
| 20 March 2024 | Newcastle | Internal meeting |  |  |  |  | Parking £35.00 | £35.00 |
| 20 March 2024 | Newcastle | Internal meeting |  |  | £14.40 |  |  | £14.40 |
| 20 March 2024 | Newcastle | Internal meeting |  |  |  | £22.50 |  | £22.50 |
| 20 March 2024 | Newcastle | Internal meeting |  |  |  |  | Miles claimed (£0.53)£42.24 | £42.24 |
| 21 March 2024 | Newcastle | Internal meeting |  |  |  |  | Miles claimed (£0.53)£42.39 | £42.39 |
| 08 May 2024 | Newcastle | Internal meeting |  |  |  |  | Miles claimed (£0.53)£42.24 | £42.24 |
| 09 May 2024 | Newcastle | Internal meeting |  |  |  |  | Miles claimed (£0.53)£42.39 | £42.39 |

**Via corporate contract (travel/accommodation) -**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Dates** | **Destination** | **Purpose** | **Travel** | **Total****Costs £** |
|  | **Air £** | **Rail £** | **Accommodation £** |  |
| 08 May 2024 | Newcastle | Internal meeting |  |  | £99.00 | £99.00 |
| 19 June 2024 | Newcastle | Internal meeting |  |  | £87.00 | £87.00 |
| 20 June 2024 | York | Internal meeting |  | £68.80 |  | £68.80 |
| 20 June 2024 | York | Internal meeting |  | Booking fee £0.45 |  | £0.45 |

**Via corporate contract (hire car) –** no claims for this period.

**Mathew McKie**

**Non-Executive Director -**Total claims for period:

- Expenses claimed £557.86

- Via corporate contract (travel/accommodation) £226.45

- Via corporate contract (hire car) £0

**Total**  **£784.31**

**Expenses claimed -**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Dates** | **Destination** | **Purpose** | **Travel** | **Other** | **Total Costs £** |
| **Air £**  | **Rail £**  | **Taxi/Car £**  | **Accommodation/** **Meals £**  |
| 20 March 2024 | Newcastle  | Internal meeting  |  |  |  |  | Miles claimed (£0.53) £104.51 | £104.51 |
| 20 March 2024 | Newcastle  | Internal meeting  |  |  |  | £22.50 |  | £22.50 |
| 20 March 2024 | Newcastle  | Internal meeting  |  |  |  |  | Parking £17.50 | £17.50 |
| 21 March 2024 | Newcastle  | Internal meeting  |  |  |  | £22.50 |  | £22.50 |
| 21 March 2024 | Newcastle  | Internal meeting  |  |  |  |  | Parking £12.00 | £12.00 |
| 22 March 2024 | Newcastle | Internal meeting  |  |  |  |  | Miles claimed (£0.53) £104.67 | £104.67 |
| 07 May 2024 | Newcastle  | Internal meeting  |  |  |  |  | Miles claimed (£0.53) £104.51 | £104.51 |
| 07 May 2024 | Newcastle  | Internal meeting  |  |  |  |  | Parking £20.00 | £20.00 |
| 07 May 2024 | Newcastle  | Internal meeting  |  |  |  | £22.50 |  | £22.50 |
| 08 May 2024 | Newcastle  | Internal meeting  |  |  |  | £22.50 |  | £22.50 |
| 09 May 2024 | Newcastle  | Internal meeting  |  |  |  |  | Miles claimed (£0.53) £104.67 | £104.67 |

**Via corporate contract (travel/accommodation) -**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Dates** | **Destination** | **Purpose** | **Travel** | **Total****Costs £** |
|  | **Air £** | **Rail £** | **Accommodation £** |  |
| 07 May 2024 | Newcastle | Internal meeting |  |  | £99.00 | £99.00 |
| 08 May 2024 | Newcastle | Internal meeting |  |  | £99.00 | £99.00 |
| 04 June 2024 | Manchester | External meeting |  | £28.00 |  | £28.00 |
| 04 June 2024 | Manchester | External meeting |  | Booking fee £0.45 |  | £0.45 |

**Via corporate contract (hire car) – n**o claims for this period.

**Randeep Sidhu**

**Non-Executive Director -**Total claims for period:

- Expenses claimed £0

- Via corporate contract (travel/accommodation) £873.30

- Via corporate contract (hire car) £0

**Total**  **£873.30**

**Expenses claimed –** no claims for this period.

**Via corporate contract (travel/accommodation) –**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Dates** | **Destination** | **Purpose** | **Travel** | **Total****Costs £** |
|  | **Air £** | **Rail £** | **Accommodation £** |  |
| 07 May 2024 | Newcastle | Internal meeting |  | £56.90 |  | £56.90 |
| 07 May 2024 | Newcastle | Internal meeting |  | Booking fee £0.45 |  | £0.45 |
| 07 May 2024 | Newcastle | Internal meeting |  |  | £99.00 | £99.00 |
| 08 May 2024 | Newcastle | Internal meeting |  |  | £99.00 | £99.00 |
| 09 May 2024 | London | Internal meeting |  | £78.00 |  | £78.00 |
| 09 May 2024 | London | Internal meeting |  | Booking fee £0.45 |  | £0.45 |
| 19 June 2024 | Newcastle |  |  | £148.40 |  | £148.40 |
| 19 June 2024 | Newcastle |  |  | Booking fee £0.45 |  | £0.45 |
| 19 June 2024 | Newcastle |  |  |  | £87.00 | £87.00 |
| 20 June 2024 | London |  |  | £303.20 |  | £303.20 |
| 20 June 2024 | London |  |  | Booking fee £0.45 |  | £0.45 |

**Via corporate contract (hire car) –** no claims for this period.

**Dan Britton**

**Associate Director of Operations -**Total claims for this period:

- Expenses claimed £71.22

- Via corporate contract (travel/accommodation) £163.50

- Via corporate contract (hire car) £0

**Total**  **£234.72**

**Expenses claimed -**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Dates** | **Destination** | **Purpose** | **Travel** | **Other** | **Total Costs £** |
| **Air £**  | **Rail £**  | **Taxi/Car £**  | **Accommodation/** **Meals £**  |
| 19 March 2024 | Newcastle | Internal meeting |  |  |  |  | Parking £7.42 | £7.42 |
| 25 April 2024 | Glasgow | External meeting |  |  |  | £25.00 |  | £25.00 |
| 25 April 2024 | Glasgow | External meeting |  |  | £22.60 |  |  | £22.60 |
| 26 April 2024 | Newcastle | External meeting |  |  |  |  | Bus £2.00 | £2.00 |
| 26 April 2024 | Newcastle  | External meeting |  |  | £5.00 |  |  | £5.00 |
| 02 May 2024 | Newcastle  | Internal meeting |  |  |  |  | Parking £9.20 | £9.20 |

**Via corporate contract (travel/accommodation) -**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Dates** | **Destination** | **Purpose** | **Travel** | **Total****Costs £** |
|  | **Air £** | **Rail £** | **Accommodation £** |  |
| 25 April 2024 | Glasgow | External meeting |  | £43.10 |  | £43.10 |
| 25 April 2024 | Glasgow | External meeting |  | Booking fee £0.50 |  | £0.50 |
| 25 April 2024 | Glasgow | External meeting |  |  | £96.05 | £96.05 |
| 26 April 2024 | Newcastle | External meeting |  | £23.35 |  | £23.35 |
| 26 April 2024 | Newcastle | External meeting |  | Booking fee £0.50 |  | £0.50 |

**Via corporate contract (hire car) –** no claims for this period.

**Gordon Coyne**

**Director of Workforce Services –** Total claims for period:

- Expenses claimed £123.20

- Via corporate contract (travel/accommodation) £464.90

- Via corporate contract (hire car) £0

 **Total £588.10**

**Expenses claimed -**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Dates** | **Destination** | **Purpose** | **Travel** | **Other** | **Total Costs £** |
| **Air £**  | **Rail £**  | **Taxi/Car £**  | **Accommodation/** **Meals £**  |
| 05 February 2024 | Newcastle  | Internal meeting  |  |  |  |  | Parking £9.80 | £9.80 |
| 07 February 2024 | London | Conference |  |  |  | £25.00 |  | £25.00 |
| 07 February 2024 | London | Conference |  |  |  |  | Parking £30.00 | £30.00 |
| 08 February 2024 | London | Conference |  |  |  | £5.00 |  | £5.00 |
| 28 February 2024 | London | Internal meeting  |  |  |  | £25.00 |  | £25.00 |
| 28 February 2024 | London | Internal meeting  |  |  | £20.00 |  |  | £20.00 |
| 29 February 2024 | London | Internal meeting  |  |  |  | £5.00 |  | £5.00 |
| 29 February 2024 | London | Internal meeting  |  | £3.40 |  |  |  | £3.40 |

**Via corporate contract (travel/accommodation) -**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Dates** | **Destination** | **Purpose** | **Travel** | **Total****Costs £** |
|  | **Air £** | **Rail £** | **Accommodation £** |  |
| 16 May 2024 | Leeds | External meeting  |  | £35.00 |  | £35.00 |
| 16 May 2024 | Leeds | External meeting |  | Booking fee £0.45 |  | £0.45 |
| 16 May 2024 | Leeds | External meeting |  |  | £110.00 | £110.00 |
| 17 May 2024 | Durham | External meeting |  | £37.60 |  | £37.60 |
| 17 May 2024 | Durham | External meeting |  | Booking fee £0.45 |  | £0.45 |
| 06 June 2024 | London | External meeting |  | £72.90 |  | £72.90 |
| 06 June 2024 | London | External meeting |  | Booking fee £0.45 |  | £0.45 |
| 06 June 2024 | London | External meeting |  |  | £119.70 | £119.70 |
| 07 June 2024 | Durham | External meeting |  | £87.90 |  | £87.90 |
| 07 June 2024 | Durham | External meeting |  | £0.45 |  | £0.45 |

**Via corporate contract (hire car) – n**o claims for this period.

**Martin Kelsall**

**Director of Primary Care Services –** Total claims for period:

- Expenses claimed £163.00

- Via corporate contract (travel/accommodation) £505.49

- Via corporate contract (hire car) £111.97

 **Total £780.46**

**Expenses claimed -**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Dates** | **Destination** | **Purpose** | **Travel** | **Other** | **Total Costs £** |
| **Air £**  | **Rail £**  | **Taxi/Car £**  | **Accommodation/** **Meals £**  |
| 05 March 2024 | London | Internal meeting |  |  |  |  | Parking £15.00 | £15.00 |
| 07 March 2024 | London | Internal meeting |  |  |  |  | Parking £15.00 | £15.00 |
| 08 March 2024 | London | Internal meeting |  |  |  |  | Parking £15.00 | £15.00 |
| 28 March 2024 | London | Internal meeting |  |  |  |  | Parking £15.00 | £15.00 |
| 09 April 2024 | London | Internal meeting |  |  |  | £25.00 |  | £25.00 |
| 10 April 2024 | London | Internal meeting |  |  |  |  | Parking £30.00 | £30.00 |
| 23 April 2024 | Newcastle | Internal meeting |  |  |  |  | Parking £16.00 | £16.00 |
| 02 May 2024 | Newcastle | Internal meeting |  |  |  |  | Parking £16.00 | £16.00 |
| 04 June 2024 | Newcastle | Internal meeting |  |  |  |  | Parking £16.00 | £16.00 |

**Via corporate contract (travel/accommodation) -**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Dates** | **Destination** | **Purpose** | **Travel** | **Total****Costs £** |
|  | **Air £** | **Rail £** | **Accommodation £** |  |
| 09 April 2024 | London  | Internal meeting |  | £174.50 |  | £174.50 |
| 09 April 2024 | London | Internal meeting |  | Booking fee £0.45 |  | £0.45 |
| 09 April 2024 | London  | Internal meeting |  |  | £135.29 | £135.29 |
| 10 April 2024 | Durham | Internal meeting |  | £194.80 |  | £194.80 |
| 10 April 2024 | Durham | Internal meeting |  | Booking fee £0.45 |  | £0.45 |

**Via corporate contract (hire car) –**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Dates** | **Destination** | **Purpose** | **Hire Car £** | **Total****Costs £** |
|  |  |
| 15 May 2024 | Leeds | External meeting | £111.97 | £111.97 |

**Dr Alison Metcalfe**

**Head of Professional and Clinical Services -**Total claims for this period:

- Expenses claimed £0

- Via corporate contract (travel/accommodation) £0

- Via corporate contract (hire car) £0

 **Total £0**

**Expenses claimed –** no claims for this period.

**Via corporate contract (travel/accommodation)** – no claims for this period

**Via corporate contract (hire car) –** no claims for this period.

**Alison O’Brien**

**Associate Director of Operations -**Total claims for this period:

- Expenses claimed £38.40

- Via corporate contract (travel/accommodation) £180.50

- Via corporate contract (hire car) £125.70

**Total**  **£344.60**

**Expenses claimed –**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Dates** | **Destination** | **Purpose** | **Travel** | **Other** | **Total Costs £** |
| **Air £**  | **Rail £**  | **Taxi/Car £**  | **Accommodation/** **Meals £**  |
| 03 May 2024 | Newcastle | Internal meeting |  |  |  |  | Parking £6.40 | £6.40 |
| 16 May 2024 | Leeds | External meeting |  |  |  |  | Parking £32.00 | £32.00 |

**Via corporate contract (travel/accommodation) -**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Dates** | **Destination** | **Purpose** | **Travel** | **Total****Costs £** |
|  | **Air £** | **Rail £** | **Accommodation £** |  |
| 16 May 2024 | Leeds | External meeting |  | £35.00 |  | £35.00 |
| 16 May 2024 | Leeds | External meeting |  | Booking fee £0.45 |  | £0.45 |
| 16 May 2024 | Leeds | External meeting |  |  | £110.00 | £110.00 |
| 17 May 2024 | Durham | External meeting |  | £34.60 |  | £34.60 |
| 17 May 2024 | Durham | External meeting |  | Booking fee £0.45 |  | £0.45 |

**Via corporate contract (hire car) –**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Dates** | **Destination** | **Purpose** | **Hire Car £** | **Total****Costs £** |
|  |  |
| 17 April 2024 | Fleetwood | Internal meeting | £125.70 | £125.70 |

**Libby Pink**

**Chief Portfolio Officer** **-**Total claims for this period:

- Expenses claimed £616.20

- Via corporate contract (travel/accommodation) £2755.70

- Via corporate contract (hire car) £0

 **Total £3371.90**

**Expenses claimed -**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Dates** | **Destination** | **Purpose** | **Travel** | **Other** | **Total Costs £** |
| **Air £**  | **Rail £**  | **Taxi/Car £**  | **Accommodation/** **Meals £**  |
| 19 March 2024 | Newcastle | Internal meeting |  |  |  | £25.00 |  | £25.00 |
| 19 March 2024 | Newcastle | Internal meeting |  |  |  |  | Parking £26.40 | £26.40 |
| 20 March 2024 | Newcastle | Internal meeting |  |  |  | £25.00 |  | £25.00 |
| 21 March 2024 | Newcastle | Internal meeting |  |  |  | £25.00 |  | £25.00 |
| 22 March 2024 | Newcastle | Internal meeting |  |  |  | £25.00 |  | £25.00 |
| 07 April 2024 | Newcastle | Internal meeting |  |  |  | £25.00 |  | £25.00 |
| 07 April 2024 | Newcastle | Internal meeting |  |  |  |  | Parking £31.20 | £31.20 |
| 08 April 2024 | Newcastle | Internal meeting |  |  |  | £25.00 |  | £25.00 |
| 08 April 2024 | Newcastle | Internal meeting |  |  | £9.00 |  |  | £9.00 |
| 09 April 2024 | Newcastle | Internal meeting |  |  |  | £25.00 |  | £25.00 |
| 10 April 2024 | Newcastle | Internal meeting |  |  |  | £25.00 |  | £25.00 |
| 16 April 2024 | Leeds | External meeting |  |  |  | £25.00 |  | £25.00 |
| 16 April 2024 | Leeds | External meeting |  |  |  |  | Parking £26.40 | £26.40 |
| 16 April 2024 | Leeds | External meeting |  |  | £5.60 |  |  | £5.60 |
| 17 April 2024 | London | External meeting |  |  |  | £25.00 |  | £25.00 |
| 18 April 2024 | London | External meeting |  |  |  | £25.00 |  | £25.00 |
| 06 May 2024 | Newcastle | Internal meeting |  |  |  | £25.00 |  | £25.00 |
| 06 May 2024 | Newcastle | Internal meeting |  |  | £10.00 |  |  | £10.00 |
| 07 May 2024 | Newcastle | Internal meeting |  |  |  | £25.00 |  | £25.00 |
| 08 May 2024 | Newcastle | Internal meeting |  |  |  | £25.00 |  | £25.00 |
| 08 May 2024 | Newcastle | Internal meeting |  |  | £7.00 |  |  | £7.00 |
| 12 May 2024 | Newcastle | Internal meeting |  |  |  | £25.00 |  | £25.00 |
| 13 May 2024 | Eastbourne  | Internal meeting |  |  |  |  | Parking £10.80 | £10.80 |
| 13 May 2024 | Eastbourne  | Internal meeting |  |  |  | £25.00 |  | £25.00 |
| 16 May 2024 | Leeds | External meeting |  |  |  |  | Parking £14.00 | £14.00 |
| 16 May 2024 | Leeds | External meeting |  |  |  | £10.00 |  | £10.00 |
| 17 May 2024 | Eastbourne | External meeting |  |  |  | £5.00 |  | £5.00 |
| 02 June 2024 | Newcastle | Internal meeting |  |  |  |  | Parking £10.80 | £10.80 |
| 02 June 2024 | Newcastle | Internal meeting |  |  |  | £25.00 |  | £25.00 |
| 03 June 2024 | Newcastle | Internal meeting |  |  |  | £25.00 |  | £25.00 |

**Via corporate contract (travel/accommodation) -**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Dates** | **Destination** | **Purpose** | **Travel** | **Total****Costs £** |
|  | **Air £** | **Rail £** | **Accommodation £** |  |
| 7 April 2024 | Newcastle | Internal meeting |  | £104.60 |  | £104.60 |
| 7 April 2024 | Newcastle | Internal meeting |  | Booking fee £0.45 |  | £0.45 |
| 7 April 2024 | Newcastle | Internal meeting |  |  | £84.00 | £84.00 |
| 08 April 2024 | Newcastle | Internal meeting |  | £87.20 |  | £87.20 |
| 08 April 2024 | Newcastle | Internal meeting |  | Booking fee £0.45 |  | £0.45 |
| 08 April 2024 | Newcastle | Internal meeting |  |  | £84.00 | £84.00 |
| 09 April 2024 | Newcastle | Internal meeting |  |  | £84.00 | £84.00 |
| 10 April 2024 | Newcastle | Internal meeting |  | £68.80 |  | £68.80 |
| 10 April 2024 | Newcastle | Internal meeting |  | Booking fee £0.45 |  | £0.45 |
| 16 April 2024 | Leeds | External meeting |  | £88.30 |  | £88.30 |
| 16 April 2024 | Leeds | External meeting |  | Booking fee £0.45 |  | £0.45 |
| 16 April 2024 | Leeds | External meeting |  | £105.00 |  | £105.00 |
| 17 April 2024 | London | External meeting |  | £35.70 |  | £35.70 |
| 17 April 2024 | London | External meeting |  | Booking fee £0.45 |  | £0.45 |
| 17 April 2024 | London | External meeting |  |  | £167.00 | £167.00 |
| 18 April 2024 | London | External meeting |  |  | £167.00 | £167.00 |
| 19 April 2024 | Eastbourne | External meeting |  | £41.80 |  | £41.80 |
| 19 April 2024 | Eastbourne | External meeting |  | Booking fee £0.45 |  | £0.45 |
| 23 April 2024 | London | External meeting |  | £5.00 |  | £5.00 |
| 23 April 2024 | London | External meeting |  | Booking fee £1.80 |  | £1.80 |
| 06 May 2024 | Newcastle | Internal meeting |  | £105.80 |  | £105.80 |
| 06 May 2024 | Newcastle | Internal meeting |  | Booking fee £0.45 |  | £0.45 |
| 06 May 2024 | Newcastle | Internal meeting |  |  | £84.00 | £84.00 |
| 07 May 2024 | Newcastle | Internal meeting |  |  | £84.00 | £84.00 |
| 08 May 2024 | Eastbourne | Internal meeting |  | £78.90 |  | £78.90 |
| 08 May 2024 | Eastbourne | Internal meeting |  | Booking fee £0.45 |  | £0.45 |
| 12 May 2024 | Newcastle | Internal meeting |  | £105.80 |  | £105.80 |
| 12 May 2024 | Newcastle | Internal meeting |  | Booking fee £0.45 |  | £0.45 |
| 12 May 2024 | Newcastle | Internal meeting |  |  | £90.00 | £90.00 |
| 13 May 2024 | Eastbourne | Internal meeting |  | £105.80 |  | £105.80 |
| 13 May 2024 | Eastbourne | Internal meeting |  | Booking fee £0.45 |  | £0.45 |
| 16 May 2024 | Leeds | External meeting |  | £79.60 |  | £79.60 |
| 16 May 2024 | Leeds | External meeting |  | Booking fee £0.45 |  | £0.45 |
| 16 May 2024 | Leeds | External meeting |  |  | £105.00 | £105.00 |
| 17 May 2024 | Eastbourne | External meeting |  | £65.80 |  | £65.80 |
| 17 May 2024 | Eastbourne | External meeting |  | Booking fee £0.45 |  | £0.45 |
| 02 June 2024 | Newcastle | Internal meeting |  | £63.00 |  | £63.00 |
| 02 June 2024 | Newcastle | Internal meeting |  | Booking fee £0.45 |  | £0.45 |
| 02 June 2024 | Newcastle | Internal meeting |  |  | £92.00 | £92.00 |
| 03 June 2024 | Eastbourne | Internal meeting |  | £78.90 |  | £78.90 |
| 03 June 2024 | Eastbourne | Internal meeting |  | Booking fee £0.45 |  | £0.45 |
| 11 June 2024 | London | External meeting |  | £41.80 |  | £41.80 |
| 11 June 2024 | London | External meeting |  | Booking fee £0.45 |  | £0.45 |
| 11 June 2024 | Eastbourne | External meeting |  | £47.40 |  | £47.40 |
| 11 June 2024 | Eastbourne | External meeting |  | Booking fee £0.45 |  | £0.45 |
| 19 June 2024 | Newcastle | Internal meeting |  | £105.80 |  | £105.80 |
| 19 June 2024 | Newcastle | Internal meeting |  | Booking fee £0.45 |  | £0.45 |
| 19 June 2024 | Newcastle | Internal meeting |  |  | £92.00 | £92.00 |
| 20 June 2024 | Newcastle | Internal meeting |  |  | £92.00 | £92.00 |
| 21 June 2024 | Eastbourne | Internal meeting |  | £105.80 |  | £105.80 |
| 21 June 2024 | Eastbourne | Internal meeting |  | Booking fee £0.45 |  | £0.45 |

**Via corporate contract (hire car) –** no claims for this period.

**Miranda Sykes**

**Head of Communications and Marketing -**Total claims for this period:

- Expenses claimed £30.00

- Via corporate contract (travel/accommodation) £124.75

- Via corporate contract (hire car) £381.93

 **Total £****613.08**

**Expenses claimed –**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Dates** | **Destination** | **Purpose** | **Travel** | **Other** | **Total Costs £** |
| **Air £**  | **Rail £**  | **Taxi/Car £**  | **Accommodation/** **Meals £**  |
| 17 April 2024 | Bolton | Internal meeting |  |  |  | £25.00 |  | £25.00 |
| 18 April 2024 | Bolton | Internal meeting |  |  |  | £5.00 |  | £5.00 |

**Via corporate contract (travel/accommodation) -**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Dates** | **Destination** | **Purpose** | **Travel** | **Total****Costs £** |
|  | **Air £** | **Rail £** | **Accommodation £** |  |
| 17 April 2024 | Bolton | Internal meeting |  |  | £122.59 | £122.59 |
| 17 April 2024 | Bolton | Internal meeting |  |  | Hotel booking fee £2.16 | £2.16 |

**Via corporate contract (hire car) –**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Dates** | **Destination** | **Purpose** | **Hire Car £** | **Total****Costs £** |
| 16 April 2024 | Fleetwood and Bolton | Internal meeting | £127.18 | £127.18 |
| 13 May 2024 | Blackpool | External meeting | £76.79 | £76.79 |
| 28 May 2024 | Fleetwood | Internal meeting | £127.18 | £127.18 |
| 17 June 2024 | Fleetwood | Internal meeting | £127.18 | £127.18 |

**2. Gifts/ Hospitality**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Name** | **Position** | **Date received** | **Value where known (or estimated)** | **Provider** | **Details/Background** |
| None | None | None | None | None | None |