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**Dispensing endorsement guidance for dispensing practices**

1. **Dispensing reimbursement**

The Drug Tariff sets out the basis of the reimbursement price that will be paid to dispensing contractors. This is summarised in the following table:

|  |  |
| --- | --- |
| **Prescribed product** | **Basis of the reimbursement price** |
| Generic medicines listed in Part VIII of the Drug Tariff | Price listed in Part VIII of the Drug Tariff |
| Generic medicines **not** listed in Part VIII of the Drug Tariff  **and**  proprietary or branded medicines | Price listed in manufacturer or supplier catalogue |
| Medical devices & appliances listed in Part IX of the Drug Tariff | Price listed in Part IX of the Drug Tariff |

The quantity of the product on which reimbursement is calculated is based on the exact quantity prescribed, except where the product is packaged as a special container. In these cases, NHS Prescription Services applies the appropriate rounding rules; however, the payment calculation is more transparent to the dispensing practice if a complete pack is prescribed for these products.

1. **Dispensing endorsements**

There are a very limited number of circumstances when dispensing endorsements are required. These are detailed in the Drug Tariff. To ensure that we calculate your payment using the price of the correct pack size, you should add a dispensing endorsement as listed in the following table:

|  |  |  |
| --- | --- | --- |
| **Prescribed product** | **Dispensing endorsements** | |
| **Manufacturer or supplier** | **Pack size** |
| Generic medicines listed in Part VIII of the Drug Tariff  **and**  proprietary or branded medicines  **and**  medical devices & appliances listed in Part IX of the Drug Tariff | Not required | Not required  unless  more than one pack size is listed in the Drug Tariff (Part VIII or Part IX)  **or**  more than one pack size is listed in the manufacturer catalogue |
| Generic medicines NOT listed in Part VIII of the Drug Tariff | Required | Not required  unless  more than one pack size is listed in the manufacturer catalogue |

The only situation in which a dispensing endorsement of manufacturer or supplier is required is if a generic medicine **not** listed in Part VIII of the Drug Tariff is prescribed.

In the limited number of circumstances in which you do need to add a dispensing endorsement to the prescription form, please write or print it in the designated column to the left hand side of the form. Any endorsements outside this area will mean that our scanning equipment will be unable to read the prescription details correctly and our staff will have to manually correct the scanned image.

It is important that if a doctor wants a patient to receive a medicine produced by a specific manufacturer, whether this is a proprietary medicine or a generic medicine, that this is specified at the time of prescribing. In addition to meeting the patient’s requirement this also ensures that you are reimbursed correctly.

**Remember: Please don’t add unnecessary dispensing endorsements.**

**Prescribe clearly the product you want the patient to receive.**