

How to search for a volunteering opportunity using the NHS Volunteering service

This guide explains how to search for a volunteering opportunity using the NHS Volunteering service.

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Go to the search page

Important: Go to the <u>NHS Volunteering website</u> to follow these steps.

To search for an opportunity:

1. Select the 'Go to search' link.



Search for volunteering opportunities near you

To search for volunteering opportunities near you:

- **1.** In the 'Enter a postcode in England' box, enter the English postcode you want to use to search for nearby opportunities.
- 2. Select how far from the postcode you have added you would like to search for opportunities between 3 and 30 miles.
- **3.** Select the '<u>Search</u>' button.

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	Goback Search for a volunteering opportunity
1	Enter a postcode in England How far from your postcode would you like
2	Up to 3 Miles Up to 5 Miles Up to 10 Miles Up to 20 Miles Up to 30 Miles
3	Search
	Help and support Privacy Sign in to advertise NHS © Crown copyright Terms and conditions Cookies Volunteer opportunities Accessibility statement

Volunteering search results

This page explains how to use the NHS Volunteering search results page.

Important: Search results will include:

- Organisations who may have NHS volunteering opportunities available.
- NHS volunteering opportunities that meet your search criteria.
- NHS volunteering opportunities that could be carried out from any location in England.

To navigate the search results:

- 1. Select the '<u>Go back</u>' link to return to the Search for a volunteering opportunity near me page.
- 2. Select the '<u>Change search distance from your postcode</u>' link to change the search distance you want to see in your results.
- **3.** Select the '**Visit organisation website**' link to view volunteering information on an organisation's website.
- **4.** Select the '<u>Opportunity title</u>' link to view the advert for an opportunity that meets your search criteria.
- 5. Select the '<u>Opportunity title</u>' link to view the advert for a remote opportunity.
- 6. Select '<u>Other ways you can help the NHS'</u> link to find out of other ways to support the NHS, for example; blood donation.



Change search distance from your postcode

To change the search distance from your postcode:

- 1. Select the '<u>Go back</u>' link return to the Search for a volunteering opportunity near me page.
- 2. Select the '<u>Change search distance from your postcode</u>' link and select how far from the postcode you have added you would like to search for opportunities between 3 and 30 miles.
- **3.** Select the '<u>Update results</u>' button.

	Volunteering
	BETA Give your feedback to help us improve this service. <u>Take our survey (opens in a new tab)</u> .
1	Volunteering opportunities near NE158NY
2	Closest results listed first. Showing results up to 3 miles away.
3	Update results

Volunteering opportunity advert

This page explains the information and links on a volunteering opportunity advert.

- Select the <u>'Go back to search results</u>' link to return to the Search results page. (Optional)
- 2. This shows the title of the volunteering opportunity.
- 3. Select the 'Register for this opportunity' button to apply for the opportunity.
- 4. This shows a summary of the opportunity to help you understand what's involved.
- 5. This shows a summary of skills and other requirements you'll need for the role.
- 6. This shows other useful information such as available shifts, where the opportunity could be based and who will provide support.
- 7. A summary of what happens once you've registered your interest.
- 8. Select the 'About organisation' link to find out more about the organisation.
- **9.** Select the '**Who to contact if you have questions**' link to see contact information if you have questions about the opportunity or your application.



You've reached the end of this user guide.